

Ph 1800 033 660 | E bca@bca.org.au | W [bca.org.au](http://www.bca.org.au/) | ABN 90 006 985 226

# NOTICE TO MEMBERS

# Annual General Meeting

# Thursday 27th November 2025 at 7:30pm AEDT

Blind Citizens Australia (BCA) will hold its 50th Annual General Meeting (AGM) in a virtual capacity on Thursday 27th November 2025 at 7:30pm AEDT (NSW, ACT, VIC, TAS), 7:00pm ACDT (SA), 6:30pm AEST (QLD), 6:00pm ACST (NT), 4:30pm AWST (WA).

The AGM will be held via Zoom, and all members can connect via landline phone, smartphone, tablet or computer.

Please register your attendance: <https://events.humanitix.com/bca-50th-annual-general-meeting-2025> or contact BCA for assistance.

To join the Zoom meeting

<https://us02web.zoom.us/j/83600771604?pwd=CXH1a2VnPJrZG7qDZPbe8BIZPc9Sha.1>

Meeting ID: 836 0077 1604

Passcode: 726401

One tap mobile

+61370182005,,83600771604# Australia

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Dial by your location

• +61 3 7018 2005 Australia

• +61 7 3185 3730 Australia

• +61 8 6119 3900 Australia

• +61 8 7150 1149 Australia

• +61 2 8015 6011 Australia

• +64 3 659 0603 New Zealand

Meeting ID: 836 0077 1604

The agenda for the AGM includes: receipt and approval of the minutes of the 2024 AGM; presentation of the Annual Review and Directors’ Report, Audited Financial Statements and report; confirmation of Auditor; presentation of Jeffrey Blyth Foundation and Shirley Fund reports; and the announcement of the election of NSW/ACT State Division Committee members, and the appointment of National Policy Committee and Finance, Audit and Risk Management committee representatives.

If full members are unable to attend this meeting, they may appoint the chairperson, or another full member as a proxy. Further information and a proxy form are available at <https://www.bca.org.au/events/bca-annual-general-meeting-2025/> or by contacting BCA on 1800 033 660.

## Positions Vacant

### Directors

There are no director vacancies for 2025, therefore there will be no nominations or elections held.

### Call for Nominations for NSW/ACT State Division

There are up to four (4) NSW and one (1) ACT committee member positions up for nomination, each for a two-year term.

The NSW members who have completed their two year term are:

* Stephen Belbin
* Susan Thompson

To nominate as a state division committee member, you, and your nominator and seconder, must reside in the state or territory where the vacancy exists.

### How to Nominate for the NSW/ACT State Division

Nominees for all positions must be full members of BCA as of 30 June 2025, and must reside in the state or territory where the vacancy exists.

The nomination form is available via <https://www.bca.org.au/events/bca-annual-general-meeting-2025/> or by contacting BCA on 1800 033 660.

Valid nomination forms must include the names and current contact details of a nominator and seconder, as well as the nominee.

Please note that BCA is strongly committed to ensuring the nomination process is fully accessible to our members. As such, signatures are not required. Instead, the Company Secretary will take all necessary steps to verify the validity of nominations.

All nominations must be accompanied by a written statement of no more than 300 words by the nominee. Nomination forms and nominee statements should be submitted in Word or text format. Please contact BCA on 1800 033 660, if you need to submit your nomination in another format.

Nominations and accompanying statements must reach the Company Secretary, at companysecretary@bca.org.au, by 5:00pm Friday 17th October 2025. If you are unable to submit your nomination electronically, please call BCA on 1800 033 660 for assistance.

### Election of Positions

For NSW/ACT State Division Committee positions, if the number of nominations received is equal to or less than the number of positions available, those members will be declared elected and there will not be a ballot.

If more valid nominations than positions are received, there will be a ballot. At the close of the poll, the nominees with the highest number of valid votes received will be declared elected.

All nominations and any required ballots for the NSW/ACT State Division will be held among residents where the vacant positions are located.

### Voting

If a ballot is required for a position on the NSW/ACT State Division, instructions on casting a telephone, SMS, or online vote, along with the details of all nominees and their supporting statements, will be sent to all eligible full members who reside in NSW or the ACT and were members as of 30th June 2025. Voting will open on Friday 7th November 2025 and close on Friday 21st November 2025.

The Company Secretary will declare the results of any election at the AGM on 27th November 2025.

## National Policy Committee (NPC) call for expressions of interest

Interested members from Western Australia, South Australia, Australian Capital Territory and Queensland, are asked to express interest in the National Policy Committee. If multiple candidates from a state, or representatives from a state not listed express interest, a nominations committee will make selections based on the person's qualifications, experience and interest and on the need for the NPC to represent the diversity of our membership. The term for each position is two years from appointment.

To express interest in a NPC position, please provide a declaration that you have read the position description and a supporting statement of no more than 300 words outlining your suitability for the position. Expressions of interest should be emailed in Word or text format to companysecretary@bca.org.au by 5pm Friday 17th October 2025. If you are unable to submit your expression of interest electronically, please call BCA on 1800 033 660 for assistance.

## Finance Audit and Risk Management committee (FARM) call for expressions of interest

The board maintains the Finance Audit and Risk Management (FARM) as a standing committee to advise it on matters relating to finance reporting and risk management. People who have this expertise are invited to express interest in being appointed to the FARM. The term for FARM members is at the board's discretion. To express interest in a FARM position, please provide a declaration that you have read the position description, agree to adhere to the Board Charter and a supporting statement of no more than 300 words outlining your suitability for the position. Expressions of interest should be emailed in Word or text format to companysecretary@bca.org.au by 5:00pm Friday 17th October 2025. If you are unable to submit your expression of interest electronically, please call BCA on 1800 033 660 for assistance.

## Summary

On behalf of the board and staff of BCA, I do hope you can join us at this year’s Annual General Meeting. I encourage you to consider nominating for a position as a NSW/ACT State Division Committee member, or submitting an expression of interest as a NPC representative or FARM position. By doing so, you are supporting our vision:

BCA believes in a future in which our trusted leadership and positive influence achieve equity for people who are blind or vision impaired, where we can live our lives in any way we choose, in a place that respects, recognises and responds to our uniqueness and diversity.

Sincerely,

Angela Jaeschke and Deb Deshayes

Blind Citizens Australia Company Secretaries

26th September 2025

BCA contact details:

Phone: 1800 033 660

SMS: 0436 446 780

E-mail: companysecretary@bca.org.au

Website: [www.bca.org.au](http://www.bca.org.au)

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